



# Cleaning/Replacing the Filters of a Split Air Conditioner

How to retrieve, clean (or replace) and put back in place the filters in a split air conditioner.

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## INTRODUCTION

It is important to clean the A/C filters every few months, otherwise, the accumulation of dirt on A/C filters can cause the device to function improperly and expose users to the circulation of dirty air inside homes. This guide will explain the process of cleaning the filters inside a split air conditioner unit.

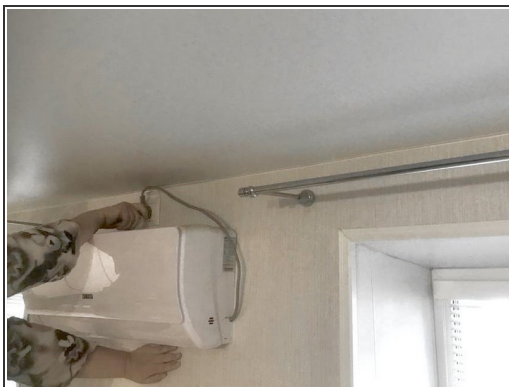
The steps are shown for the Zanussi split A/C; however, the guide can also be used for other similar models. In addition, the guide can be used for replacing filters in your split A/C. Follow the instructions for detailed explanations.



### TOOLS:

- [soap and water](#) (1)
  - [Distilled White Vinegar](#) (1)
  - [Soft Sponge](#) (1)
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## Step 1 — Filters



- Turn off the air conditioner using the remote controller.
- Unplug the A/C unit from its power source.

## Step 2



- Place your hands on the edges of the lid, and pull the lid up to open it.
- ⓘ Apply force as needed in a progressive motion. A small tug might be necessary if the lid is very hard to open.

### Step 3



- Grab the filter by the small tab located at the bottom.
- Pull the filter towards yourself to snap it out of the slot that holds it in place.
- Pull the whole filter out of the A/C unit.

### Step 4



**OPTIONAL STEP:** If your filters are broken or damaged – consider buying new filters.

- Buy filters that are specifically made for your model of the air conditioner. Otherwise, the filters might not fit into the unit or the device may not function properly.
- Skip steps 5-7 and continue with step 8 after you've purchased your new filters.

## Step 5



- Wash the filters under streaming water:.
- Slide the filter from side to side to ensure every part of the filter is washed with the stream.



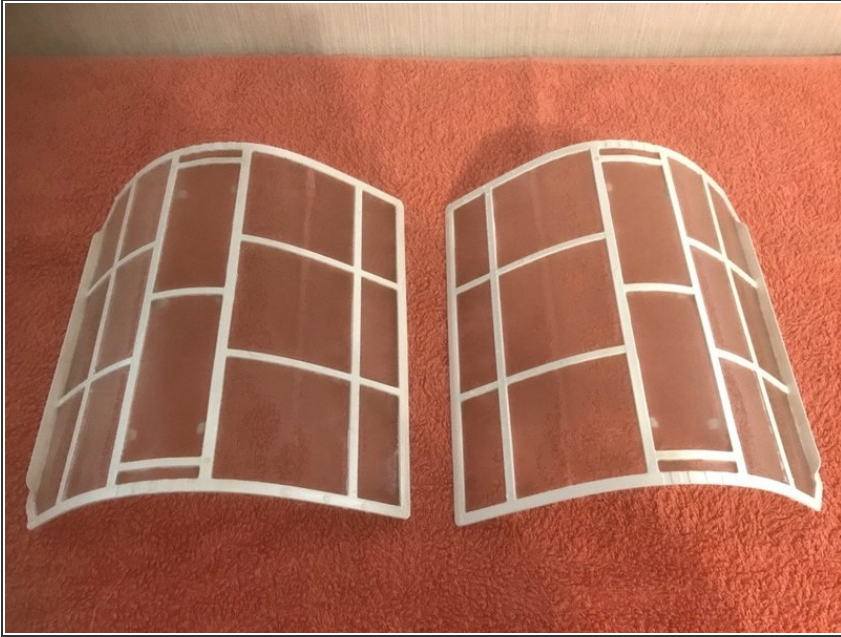
## Step 6



**❗ OPTIONAL STEP:** Follow this step if filters are very dirty and have lots of dust buildup on them.

- Place your filters in a bucket with one part water and one part vinegar.
- Leave for one hour to soak.
- Wash the filters in circular motions with a soapy sponge.
  - ❗ Make sure you washed every part of the filter.
- Rinse the filter thoroughly with water.

## Step 7



- Place your filters on a towel in a dry room and let them completely dry out before proceeding to the next step.
- ⓘ This might take approximately 20-40 minutes.

## Step 8



⚠ Potential for device damage: Filters must be completely dry before doing this step.

ⓘ Make sure the small tab is located on the bottom of the filter and is facing you.

- Place the filters back inside, pushing them forward until they click and fall back into place.

To reassemble your device, close the lid of the A/C and plug it into power.